



ASTA SUMMER CONFERENCE GUIDELINES

1. An ASTA Summer Conference should provide active musical and professional participation for registrants. Events should be of a stature and prestige that will benefit string and orchestra education. The conference must at all times maintain the highest musical and professional standards, including opportunities for the presentation of new ideas. **Summer conferences, however, do not carry the endorsement of ASTA.**
2. All advertising of the conference, including brochures and journal ads, may include the phrase “in cooperation with ASTA” OR “in cooperation with the American String Teachers Association.”

Please DO NOT print “SPONSORED BY ASTA.”

3. The conference **MUST** carry liability insurance. The national ASTA insurance does not cover summer conferences.
4. Conferences are responsible for complying with all local, state, and federal regulations, including tax laws. ASTA is not responsible for consequences arising from negligence concerning those laws and regulations.

While the conference is in session, each conference must:

- Display ASTA membership and publication brochures at the conference. (supplied by the ASTA National Office)
- Have an association member address the participants about ASTA membership benefits at some point during the conference.

This mailing packet contains:

- Guidelines
- Reservation Form
- Mailing Label Form
- Advertising Package Form
- Advertising Package Deadlines
- Members-Only Free Calendar Listing Form

All forms are located at astaweb.com under conferences. Additional materials not included in this packet can be found there as well.